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Wichita-Sedgwick County Metropolitan Area Building and Construction Department

MABCD DIRECTIVE #14-B13 (BUILDING DIRECTIVE)

ISSUE: Location Permits and Inspections

EFFECTIVE DATE: Immediately

- B13.1 City of Wichita code requires a “location” permit to allow for placement of small unattached structures onto residential or commercial properties. The reason for this permit is to insure that all easements and setbacks attached to the property are adhered to.
- B13.2 The customer who is requesting the permit will provide a drawn site plan of their property indicating where the proposed structure will be placed. MABCD staff shall not draw the plan for the customer.
- B13.3 Location permits will require only one final inspection after the structure is placed to insure the building was placed where it was approved. If there is a problem with the site that does not represent a life safety issue, the inspector will note to the owner how to fix the problem and document this interaction on the inspection notes. There will be no re-inspection under this circumstance. If the matter is one of life safety, the inspector will issue a correction notice and schedule a subsequent inspection after the correction has been remedied.

Thomas J. Stolz
Director – MABCD
9/23/14